

ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಮತ್ತು ಉದ್ಯೋಗ ಆಯುಕ್ತಾಲಯ  
Industrial Training and Employment  
ಅಂಕಪಟ್ಟಿ ಮತ್ತು ಪ್ರಮಾಣ ಪತ್ರಗಳಲ್ಲಿ ತಿದ್ದುಪಡಿ ಕೋರಿ ಅರ್ಜಿ  
Application for correction in marks card and certificates

Step 1: Go to [sevasindhu.karnataka.gov.in](https://sevasindhu.karnataka.gov.in) website and click on **Departments & Services**.

The screenshot shows the homepage of the Seva Sindhu website. The header includes the Government of Karnataka logo and the name 'SEVA SINDHU GOVERNMENT OF KARNATAKA'. Below the header, there are portraits of the Chief Minister (SRI. B.S. YEDIYURAPPA) and the Minister of Primary & Secondary Education (SRI. S. SURESH KUMAR). A navigation menu is visible, with 'DEPARTMENTS & SERVICES' highlighted in red. Below the menu, there is a grid of departmental links, including 'Department of Industrial Training and Employment'. A search bar is also present in the top right corner.

Step 2: Click on **Industrial Training and Employment** and Select **Application for correction in marks card and certificates** service name. Alternatively, you can search for Application for correction in marks card and cetificates in the search option.

The screenshot shows the same homepage as in Step 1, but with the 'Department of Industrial Training and Employment' link selected. The search bar is also highlighted in red. Below the search bar, the 'Application for correction in marks card and certificates' service is visible under the 'Department of Industrial Training and Employment' category. The search bar contains the text 'Search Service'.

### Step 3 : Click on Apply online.

The screenshot shows a web browser window with the URL [sevasindhu.karnataka.gov.in/Sevasindhu/DepartmentServices](https://sevasindhu.karnataka.gov.in/Sevasindhu/DepartmentServices). The page title is "Application for correction in marks card and certificates". The content includes:

- Eligibility:** NA
- Supporting Document:**
  1. Recommendation letter from the concerned ITI Principal
  2. Copy of Marks Card / Certificate (NTC/NAC/PNTC/PNAC/PMS/PSTC/STC/ Semester Marks Cards (Admission session 2013 – 2014, 2013 – 2015))
  3. Original Fees paid receipt as per Government order No LE 98 ETI 2000 Dated :30/01/2003
  4. Attested copy of S.S.L.C Marks Card
  5. Certified copy of the court order
  6. Attested copy of revised S.S.L.C Marks Card with the change requested as per court order
  7. Attested copy of trainees admission list approved by the Joint Director (Training) of concerned Divisional office
  8. Attested copy of Format APP-3 Approved by the Joint Director (Training) of concerned Divisional office
  9. Attested copy of C- Form which the Trainee passed in the Trade Test
  10. Attested copy NCVT / SCVT Affiliation order
  11. Any Other Specified correction
- Application Fee :** NA
- Service Charge (Free for Online Submission) :** 30
- Delivery Time (Days) :** 10
- Procedure for applying:**
  1. Applicant shall fill the form & upload necessary documents to apply for this service
  2. The department shall process the valid application
  3. Once the service is delivered, the applicant is notified

A green "Apply Online" button is located at the bottom right of the form area and is circled in red.

### Step 4: Enter the username, password/OTP, captcha and click on Log In button.

The screenshot shows a web browser window with the URL [serviceonline.gov.in/karnataka/directApply.do?serviceId=1456](https://serviceonline.gov.in/karnataka/directApply.do?serviceId=1456). The page contains a login form with the following fields and elements:

- Phone number field: 9611106670
- Password field: masked with dots
- GET OTP button
- Captcha image: 153836
- OTP input field: 153836
- LOG IN** button (circled in red)
- Forgot Password ? link
- Don't have an account? Register HERE link

At the bottom right of the page, there is a "Activate Windows" notification: "Activate Windows Go to Settings to activate Windows."

## Step 5: Fill the Applicant Details.

Seva Sindhu x ServicePlus- Application for Corrn x onWebChat Operator Console x (8) WhatsApp x +

serviceonline.gov.in/karnataka/renderApplicationForm.do?serviceld=11570002&status=reject&UUID=2f33c3e5-e10f-4ebd-9833-c958e9e899a5&mobileEnabled=true&...

Menu

Manage Profile <  
Apply for services <  
View Status of Application <  
Messages & Alerts <

Themes Language Pattan Sadik Basha

### ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಮತ್ತು ಉದ್ಯೋಗ ಆಯುಕ್ತಾಲಯ Industrial Training and Employment ಅಂಕಪಟ್ಟಿ ಮತ್ತು ಪ್ರಮಾಣ ಪತ್ರಗಳಲ್ಲಿ ತಿದ್ದುಪಡಿ ಕೋರಿ ಅರ್ಜಿ Application for correction in marks card and cetificates

**Important Note**

You are required to submit all the required original documents to Assistant Director (Training), Examination section, Commissionerate of Industrial Training & Employment, Koushalya Bhavan, Dairy Circle, Bannerughatta Road, Bangalore - 29 within three days of submitting the on-line application. Otherwise your application will be rejected. \*

**ಅರ್ಜಿದಾರರ ವಿವರಗಳು/ Applicant Details**

Name of the applicant /Trainee/ಅರ್ಜಿದಾರರ ಹೆಸರು / ತರಬೇತಿದಾರರ ಹೆಸರು \* Pattan Sadik Basha

Father's name/ತಂದೆಯ ಹೆಸರು \* XXXXX

Address/ವಿಳಾಸ \* XXXXXXXXXXX

Postal Address to which certificate/marks card is to be sent after correction/ಅಂಕಪಟ್ಟಿ / ಪ್ರಮಾಣ ಪತ್ರ ತಿದ್ದುಪಡಿಯಾದ ನಂತರ ಕಳುಹಿಸಬೇಕಾದ ಅಂಚೆ ವಿಳಾಸ  
Address 1/ವಿಳಾಸ 1 \* XXXXXXX

Type here to search

16:43 02-06-2021

## Step 6: Verify the details. If details are correct, click on **Submit**.

Seva Sindhu x ServicePlus- Application for Corrn x onWebChat Operator Console x (8) WhatsApp x +

serviceonline.gov.in/karnataka/renderApplicationForm.do?serviceld=11570002&status=reject&UUID=2f33c3e5-e10f-4ebd-9833-c958e9e899a5&mobileEnabled=true&...

**Fee Paid Details**

Amount Paid (INR)/ಸಂದಾಯ ಮಾಡಿದ ಮೊತ್ತ (ರೂ) \* 12345

Receipt Number/ರಶೀದಿ ಸಂ \* 12345

Date of Payment/ಪಾವತಿ ದಿನಾಂಕ \* 01/06/2021

**Additional Details**

Apply to the Office \* Department of Industrial Training and Employment (STATE)

**Word verification**

622311

Please enter the characters shown above

622311

Draft **Submit** Close Reset

MINISTRY OF PANCHAYATI RAJ Digital India data.gov.in inoia.gov.in DeltY PMINDIA

Type here to search

16:45 02-06-2021

**Step 7:** A fully filled form will be generated for user verification, if have an corrections click on **Edit** option, otherwise processed to **Attach Annexures**.

Application not yet submitted. To proceed click on the appropriate button available at the bottom of this page

### ಅರ್ಜಿದಾರರ ವಿವರಗಳು/ Applicant Details

Name of the applicant /Trainee/ಅರ್ಜಿದಾರರ ಹೆಸರು / ತರಬೇತಿದಾರರ ಹೆಸರು :	Pattan Sadik Basha
Father's name/ತಂದೆಯ ಹೆಸರು :	XXXXXX
Address/ವಿಳಾಸ :	XXXXXXXXXXXX
Address 1/ವಿಳಾಸ 1 :	XXXXXXXX
Address 2/ವಿಳಾಸ 2 :	XXXX
Address 3/ವಿಳಾಸ 3 :	XXXXXXXX
Country/ದೇಶ :	India
State/ರಾಜ್ಯ :	KARNATAKA
District :	BENGALURU URBAN
Postal Code/ಪೋಸ್ಟಲ್ ಕೋಡ್ :	570006
Mobile Number/ದೂರವಾಣಿ ಸಂಖ್ಯೆ :	8660946021
Email Address/ಇ ಮೇಲ್ ವಿಳಾಸ :	arjun.edcs1998@gmail.com
Name of the Industrial Training Institute/ಕೈಗಾರಿಕಾ ತರಬೇತಿ ಸಂಸ್ಥೆಯ ಹೆಸರು :	xxxxxxx
Month & year of start of training/ತರಬೇತಿ ಪ್ರಾರಂಭ ವರ್ಷ :	2020
Month & year of end of training/ತರಬೇತಿ ಪೂರ್ಣಗೊಂಡ ವರ್ಷ :	2021
Name of the Trade which the trainee undergoes the training :	XXXX

**Step 8 :** Click on **Attach Annexures**.

Serial Number & Date of Marks Card / Certificate submitted for correction/ತಿದ್ದುಪಡಿಸಿದ ಅಂಕಪಟ್ಟಿ / ಪ್ರಮಾಣ ಪತ್ರದ ಕ್ರಮಸಂಖ್ಯೆ ಮತ್ತು ದಿನಾಂಕ : XXXXX

DOB : 04-03-1991

ತಿದ್ದುಪಡಿಸಿದಾಗ ಕೋರಿರುವ ವಿವರ/ Correction required in certificate

ತಿದ್ದುಪಡಿಸಿದಾಗ ಕೋರಿರುವ ವಿವರ/ Correction required in certificate

Category/ವರ್ಗ	Before Correction/ತಿದ್ದುಪಡಿಸಿದ ಮೊದಲು	After Correction/ತಿದ್ದುಪಡಿಸಿದ ನಂತರ
Date of Birth (as per SSLC Certificate) - ಜನ್ಮ ದಿನಾಂಕ (ಎಸ್.ಎಸ್.ಎಲ್.ಸಿ ಅಂಕಪಟ್ಟಿಯನ್ವಯ)	XXXXXXXX	XXXXXXXX

### Fee Paid Details

Amount Paid (INR)/ಸಂದಾಯ ಮಾಡಿದ ಮೊತ್ತ (ರೂ) :	12345
Receipt Number/ರಶೀದಿ ಸಂ :	12345
Date of Payment/ಪಾವತಿ ದಿನಾಂಕ :	01/06/2021

### Additional Details

Apply to the Office : Department of Industrial Training and Employment (STATE)

Draft Reference No : Draft\_IE005S/2021/00004

02/6/2021 04:45:48 IST <http://serviceonline.gov.in/karnataka>

[Attach Annexure](#) [Edit](#) [Cancel](#) [Click here to initiate new application](#)

## Step 9: Attach the Annexures and click on **Save Annexures**.

**ATTACH ENCLOSURE(S)**

Enclosure(s):

Type of Enclosure	Enclosure Document	File/Reference	Actions
Recommendation letter from the concerned ITI Principa	Recommendation letter from the concerned ITI	Choose File   2kbarjun.pdf	Scan
Copy of Marks Card / Certificate (NTC/NAC/PNTC/PNAC/PMS/PSTC/STC)	Copy of Marks Card / Certificate (NTC/NAC/PN	Choose File   2kbarjun.pdf	Scan
Attested marks card of SSLC or equivalent	attested photocopies of SSLC marks card	Choose File   2kbarjun.pdf	Scan
Original Fees paid receipt as per Government order No LE 98 ETI 2000 Dated : 30/01/2003	Original Fees paid receipt as per Government	Choose File   2kbarjun.pdf	Scan
Any Other Specified correction	Any Other Specified correction	Choose File   2kbarjun.pdf	Scan

**Save Annexure** **Cancel** **Back**

## Step 10 :Saved Annexures will be displayed and click on **eSign** and **Submit** to proceed.

Date of Payment/ಪಾವತಿ ದಿನಾಂಕ : 01/06/2021

**Annexure List**

- 1) Recommendation letter from the concerned ITI Principa [Recommendation letter from the concerned ITI Principal](#)
- 2) Copy of Marks Card / Certificate (NTC/NAC/PNTC/PNAC/PMS/PSTC/STC) [Copy of Marks Card / Certificate \(NTC/NAC/PNTC/PNAC/PMS/PSTC/STC\)](#)
- 3) Attested marks card of SSLC or equivalent [attested photocopies of SSLC marks card](#)
- 4) Original Fees paid receipt as per Government order No LE 98 ETI 2000 Dated : 30/01/2003 [Original Fees paid receipt as per Government order No LE 98 ETI 2000 Dated : 30/01/2003](#)
- 5) Any Other Specified correction [Any Other Specified correction](#)

**Additional Details**

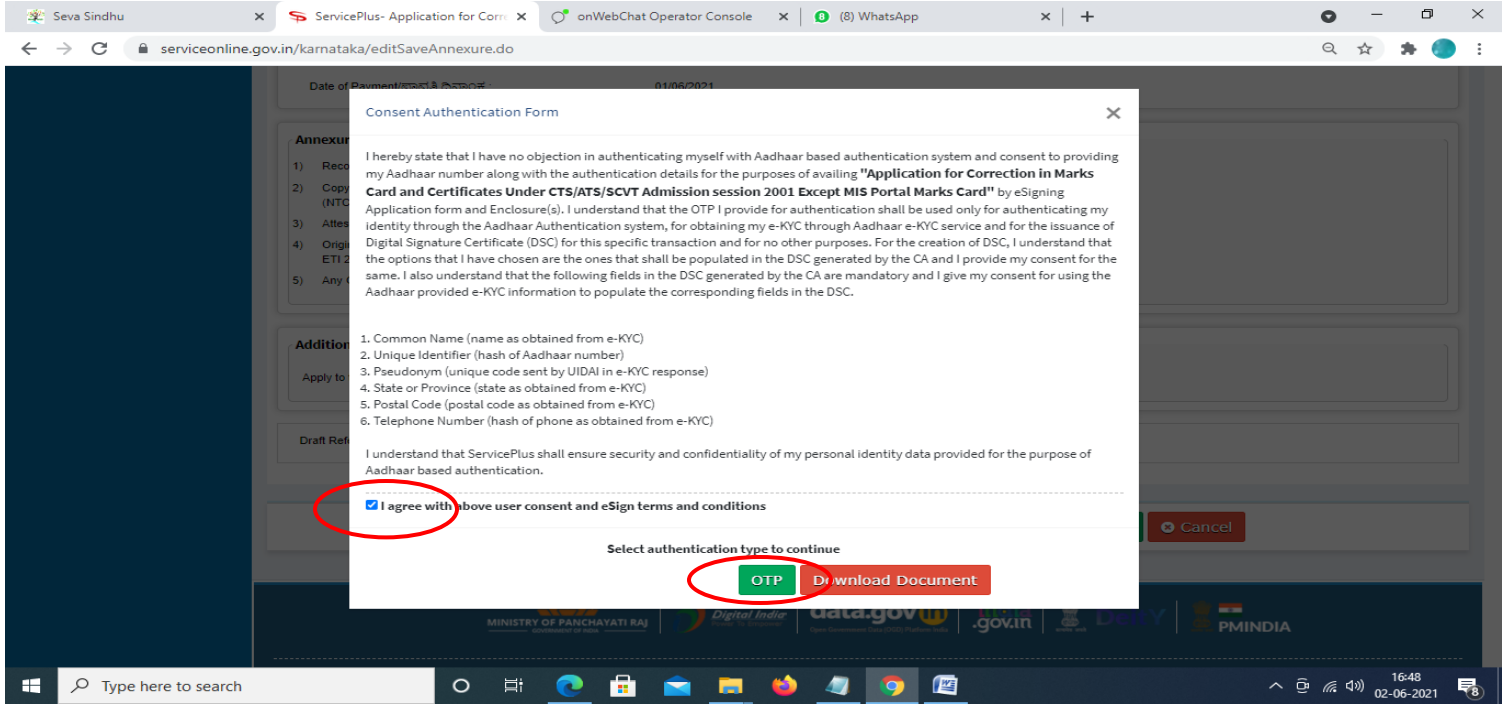
Apply to the Office: Department of Industrial Training and Employment (STATE)

Draft Reference No : IE005521000002

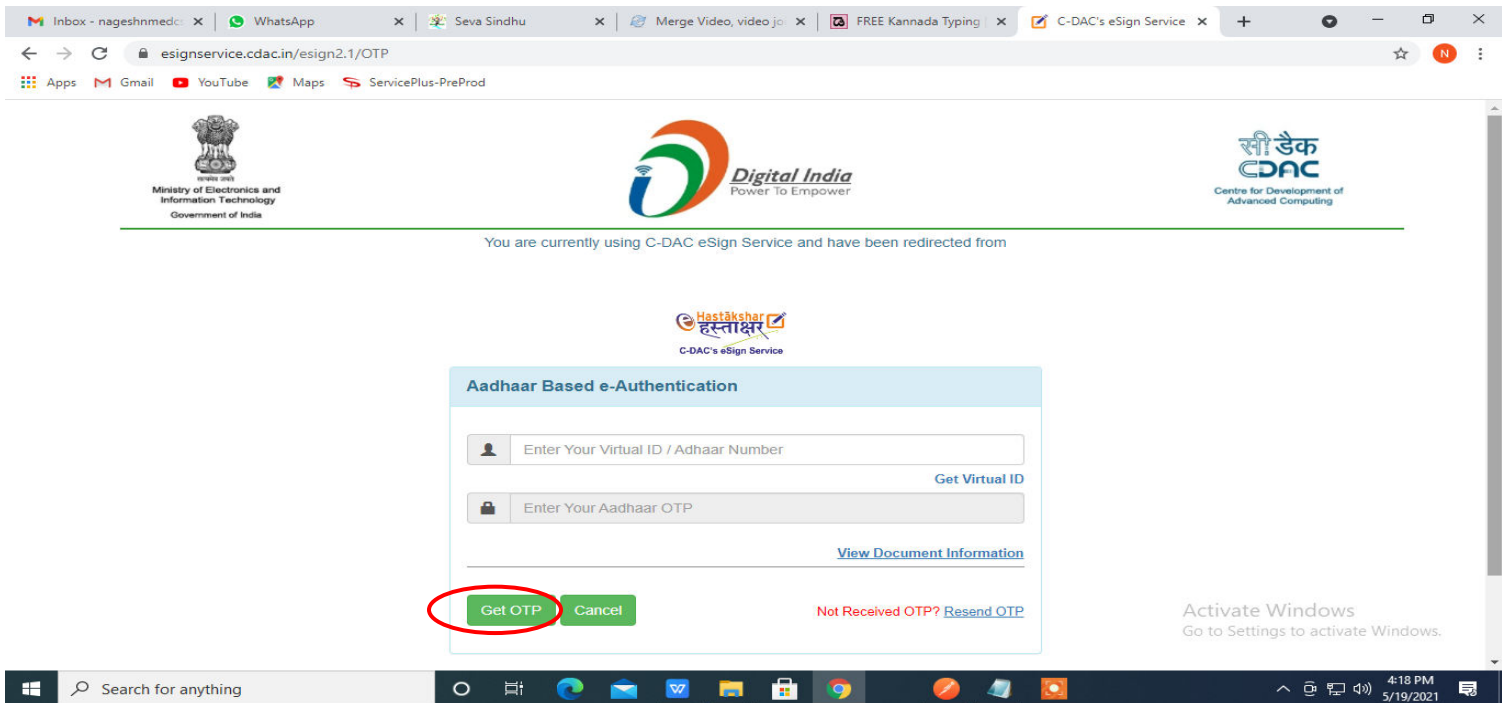
**eSign and Submit** **Cancel**

MINISTRY OF PANCHAYATI RAJ | Digital India | data.gov.in | .gov.in | DeltY | PMINDIA

**Step 11 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and click on **OTP**.



**Step 12 :** Enter Aadhar Number and click on get OTP.



**Step 13 :Enter OTP and click on Submit.**

The screenshot shows a web browser window with the URL `esignservice.cdac.in/esign2.1/OTP`. The page header includes the Government of India logo, the Digital India logo, and the CDAC logo. A message states: "You are currently using C-DAC eSign Service and have been redirected from". Below this is the "Hastakshar" logo and "C-DAC's eSign Service". The main form is titled "Aadhaar Based e-Authentication" and contains the following fields and elements:

- Aadhaar Number: `472245377750` (with a "Get Virtual ID" link)
- OTP: `.....`
- Consent:  I have read and provide my [consent](#) (with a "View Document Information" link)
- Buttons: **Submit** (circled in red) and **Cancel**
- Link: [Not Received OTP? Resend OTP](#)

The Windows taskbar at the bottom shows the search bar and various application icons. The system tray on the right shows the date and time: 4:19 PM, 5/19/2021.

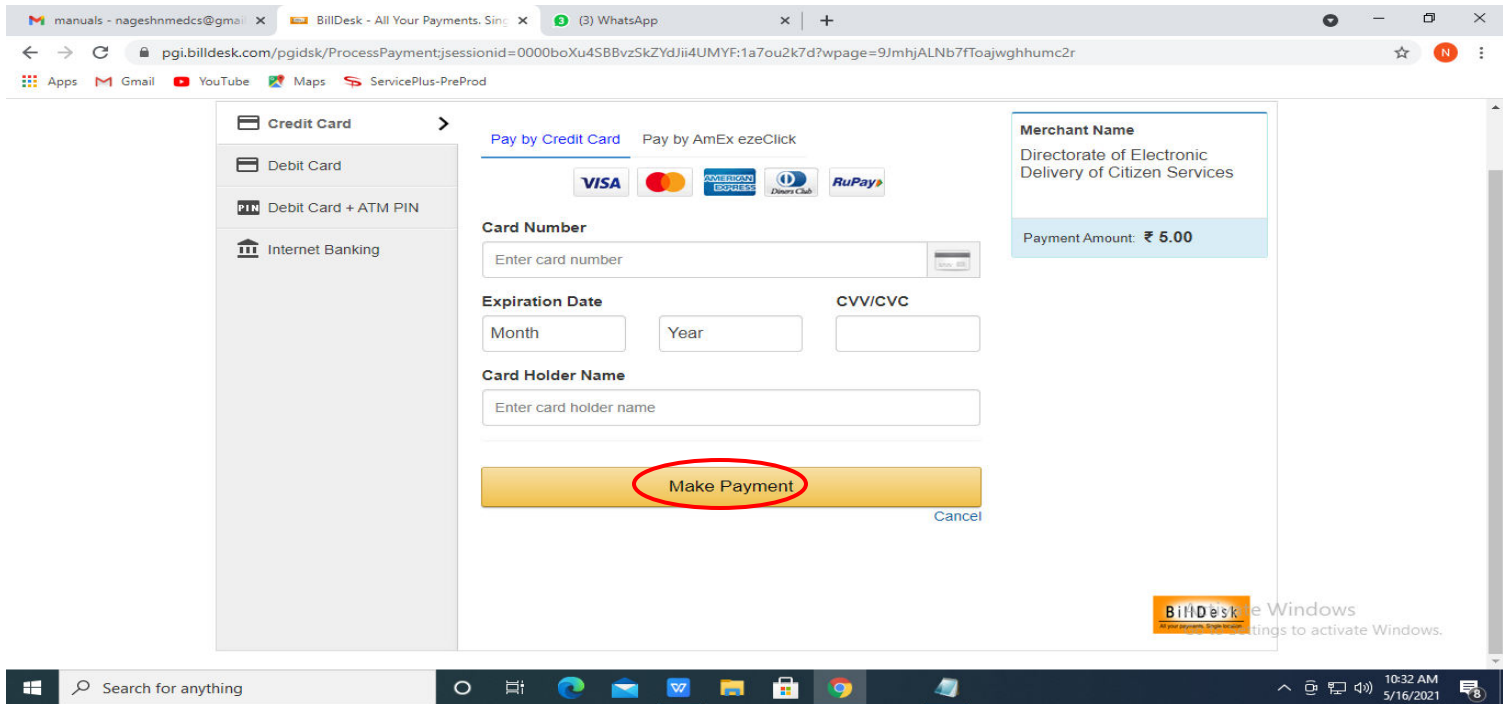
**Step 14 : Select the Mode of Payment and click on Make Payment to proceed.**

The screenshot shows a web browser window with the URL `serviceonline.gov.in/configureka/proccedToPayment.do?OWASP_CSRFTOKEN=435M-UDE-AI6F-17LP-IDIY-JSH-2HGT-PRA2`. The page header includes the ServicePlus logo and the Government of India logo. The main content area is titled "PAYMENT DETAILS" and "APPLICATION FOR DUPLICATE DEGREE CERTIFICATE". The form contains the following information:

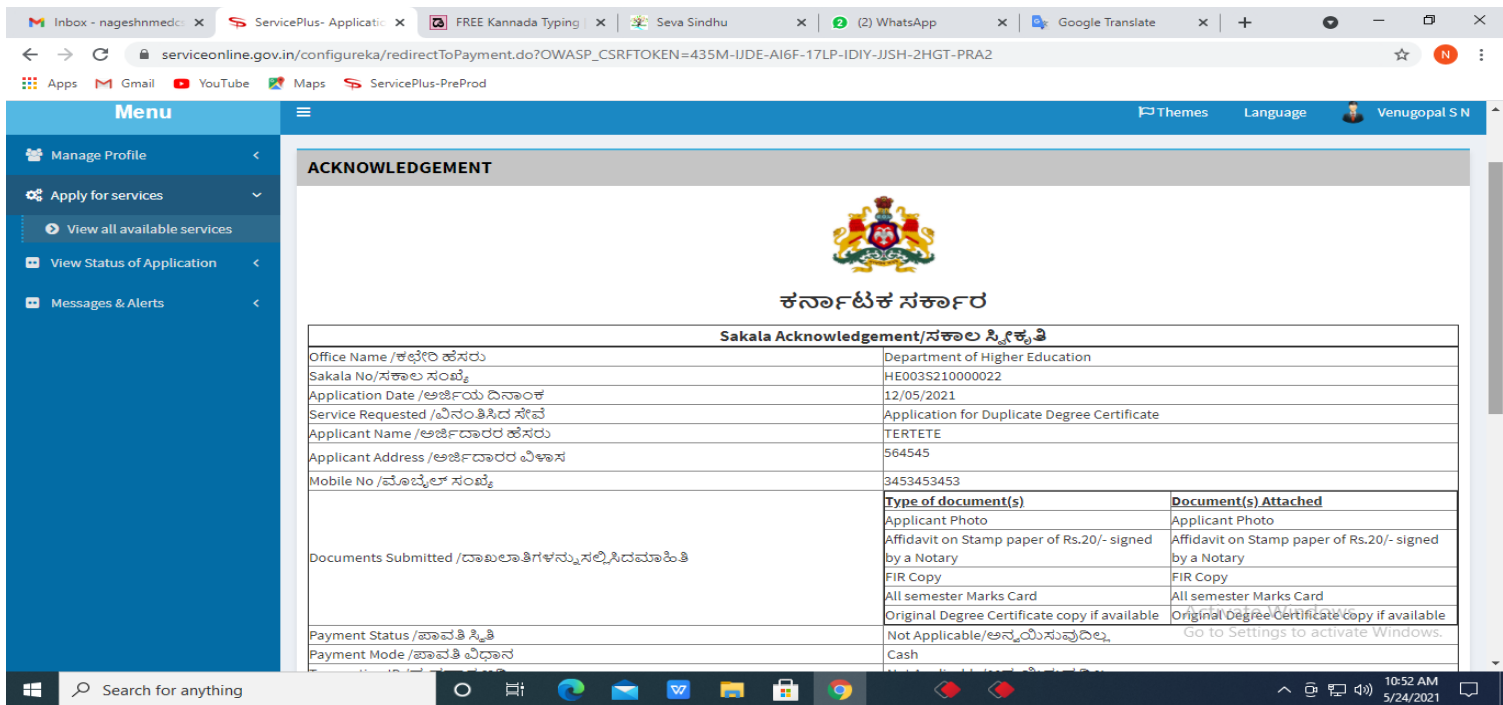
- Mode Of Payment:  Paytm  Bill Desk Payment  Cash
- Application Fee: 1845.0
- Total Amount to be paid (in Rs.): 1845.0
- Receipt No. \*: `df`
- Payment Date \*: `12/05/2021` (with a calendar icon and a note: "(Select last 20 days from current date)")
- Buttons: **Make Payment** (circled in red), **Reset**, and **Cancel**

The Windows taskbar at the bottom shows the search bar and various application icons. The system tray on the right shows the date and time: 10:51 AM, 5/24/2021.

**Step 15 :** Select preferred payment method (Credit Card/Debit Card/Internet Banking), enter the required details and click on make payment.



**Step 16 :** After payment is successful, acknowledgement will be generated. Acknowledgment consists of applicant details, application details and the payment details for applicant's reference.





**Step 17 :** To download the certificate, go to the [sevasindhu.karnataka.gov.in](http://sevasindhu.karnataka.gov.in) and click on **Registered Users Login Here.**

The screenshot shows the homepage of the Seva Sindhu portal. At the top, there are navigation links for 'User Manual' and 'Video Manual'. Below that, a call center number is displayed: 'Call Center Number - 8088304855/ 6361799796 /9380204364 / 9380206704 - 9AM TO 6PM (Except Government Holidays)'. The main navigation area features three prominent buttons: 'RAISE YOUR COMPLAINT' (green), 'NEW USERS REGISTER HERE' (blue), and 'REGISTERED USERS LOGIN HERE' (teal), with the latter being circled in red. Below these are sections for 'CHECK YOUR APPLICATION STATUS FOR REVENUE DEPARTMENT' with an input field for the application number, and 'NUMBER OF TRANSACTIONS' showing a count of 11085456. A 'WHAT'S NEW' section lists recent updates. The footer includes a help menu, feedback form, video manual link, page update date (11-June-2021 3.00PM), website visitor count (38990045), and site map/policy links. The Windows taskbar at the bottom shows the date as 25-06-2021 and time as 12:23.

**Step 18 :** Once the login page is open, enter your username, password/OTP, captcha and click on **Submit.**

The screenshot shows the login page of the Seva Sindhu portal. The page header includes the Karnataka state emblem, the text 'ಸೇವಾ ಸಿಂಧು SEVA SINDHU', and the logo 'ಸೇವಾ ಸಿಂಧು ಸಂಸ್ಥೆ'. The main content area is divided into two columns: 'Apply for Service' and 'Check Your Application Status'. The 'Apply for Service' column contains a form with a phone number field (9611106670), a password field, a 'Get OTP' button, a captcha field (552519), and a 'Submit' button circled in red. Below the form are links for 'Forgot Password', 'New user ? Register here', and 'Know Your Eligibility'. The 'Check Your Application Status' column has dropdown menus for 'Select Department' and 'Select Service', an 'Enter your Application ID' field, and a 'Check Status Now' button. The footer includes '© All Rights Reserved', 'Powered by SERVICEPLUS', and a Windows watermark. The Windows taskbar at the bottom shows the date as 5/24/2021 and time as 1:12 PM.

**Step 19** :Click on **View Status of Application** --> **Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.

The screenshot shows the ServicePlus web application interface. The browser address bar displays `serviceonline.gov.in/karnataka/citizenServiceList.do`. The page title is "View Status Of Application / Track Application Status". The search filters are: From Date: 24/03/2021, To Date: 24/05/2021, and App Ref No.: ES002S210000027. A green "Get Data" button is highlighted with a red circle.

**Step 20** : Check Current Status of the application. If it is delivered, Click on **Delivered**.

The screenshot shows the ServicePlus web application interface. The browser address bar displays `serviceonline.gov.in/karnataka/applicationTrackStatus.do`. The page title is "View Status Of Application / Track Application Status". The search filters are: From Date: 24/03/2021, To Date: 24/05/2021, and App Ref No.: ES002S210000027. A green "Get Data" button is visible. Below the filters, there is a table with the following data:

SNo	Service Name	Application Reference No	Submission Date	Due Date	Current Status
1	Application for Death Certificate	ES002S210000027	20/05/2021	21/05/2021	Delivered

The "Delivered" status in the first row is highlighted with a red circle. The table also includes a search bar and pagination controls (First, Previous, 1, Next, Last).

## Step 21 :Under Issue Document(s), click on **Output certificate**.

ServicePlus  
Metadata-based Integrated eSer...

Menu

- Manage Profile
- Apply for services
- View Status of Application
  - Track application status
  - View Incomplete Application
  - Revalidate Payment
  - Modify Submissions
- Messages & Alerts

Status of Application

Application Reference Number : ES002S210000027

Name of the Service : Application for Death Certificate

Applied By : Asha D J

Application due Date : 21/05/2021

S.No.	Task Name	Form Details	Issued Document(s)	Status	Remarks
1	Application Submission	<a href="#">View</a>	<a href="#">Acknowledgement</a>	Completed	NA
2	Push application data to DB	NA	N/A	Forwarded	<a href="#">View</a>
3	Callback Webservice	NA	<a href="#">Output Certificate</a>	Delivered	<a href="#">View</a>

Showing 1 to 1 of 1 entries

Close

## Step 22 : correction in marks card and Certificate will be downloaded.

WPS Office

Application for Duplicate Certificate

User Manual - Death Certificate

HE003S210000023.pdf

Home Insert Comment Edit Page Protect Tools

Hand Tool

Select Tool Edit Text Edit Picture PDF to Office PDF to Picture Annotate Rotate

75% 1/1

Auto Scroll Read Mode Background Screen Grab Find Highlight Note

Mangalore University

No: HE003S210000023  
Date: 24/05/2021

Sub: Approval of Issue of Duplicate Degree Certificate

We are pleased to inform you that the Duplicate Degree Certificate HE003S210000023 has been dispatched to your mailing address provided to the University

The Dispatch details are as follows:

Courier Name / Post: tet  
Dispatch Date: 24/05/2021  
Tracking ID : test  
Website address of the Courier / Speed Post: es  
For any clarification please contact us.

Date : 24/05/2021 Registrar

Test Data / Test Data

Activate Windows  
Go to Settings to activate Windows.